
Meeting Outline and Log for Daisy Girl Scout Troop # _____

MEETING 1

Adults conducting _____

Meeting date _____

Adults conducting _____

Meeting Location _____

Before the Meeting Preparation: Make a Kaper Chart to divide the jobs that need to be done so girls can share in the work. Each job is called a “kaper” and the chart that shows “who does what” is called a Kaper Chart (refer to p. 52 in *The Guide for the Daisy Girl Scout Leader*). Suggested “jobs” include: “Main Activity Helper”; Flag Ceremony; game selector; Treat Bucket and Sweepers. Everyone assists with clean-up and putting supplies away.

Buddy Bag—Make a name tag for each girl in the troop. Places tags in a bag. Take blank name tags in case someone unexpected arrives to join the troop.

Me-shirt—Trace t-shirt design on 11x13 pieces of white poster board. Cut out shirts. Bring crayons to the meeting.

Treat Bucket—Fill each of two plastic ice cream buckets with a snack for this first meeting. Create handout of girls to take home about snacks, including amount, types of treats and schedule. Send home after every meeting.

Goals II and III: Relating to Others and Developing Values

Supplies and Equipment

Pre-Meeting Activity - approximately 10 minutes

Arrange materials on tables. As girls arrive, they draw pictures of things they like to do on a Me-shirt. If possible, place tables against the wall, leaving center of the room open.

Me-shirt blanks, crayons, colored pencils or fine-line markers.

Opening Activity - approximately 10 minutes

Start by holding hands with one girl. Skip or walk around the room and add girls to the line until the whole group is skipping in a circle. You have made a Daisy Chain. Have girls sit down. Ask two girls to assist with next activity—selecting name tags from the Buddy Bag. Draw until all girls have a buddy. Explain the buddy system. Give girls time to meet their buddies, find out one thing to share about their buddy, and then have girls introduce their buddy to the troop.

Buddy Bag

Daisy Circle (Business & Snack) - 15 minutes

Explain the Kaper Chart and choose one pair of buddies to pass out treats and show how this fits on the Kaper chart for this meeting. Explain the “buddy system”—girls should always “take their buddy with them” wherever they go (use bathroom breaks as an example!). Show and practice the Quiet Sign—raise right hand with an arm extended above the head. When the hand is up, the girls are quiet. Have a group “show and tell” of Me-shirts by having leaders announce a particular item. Girls with that picture hold up their Me-shirts. This is one method of gathering information from the girls on what they like to do.

Kaper Chart, *Guide for Daisy Girl Scout Leaders*, p. 52.
Me-shirts

Main Activity - approximately 20 minutes

GAMES! Refer to *Games for Girl Scouts* and play: Partner Mini-challenges (p. 38)—girls stay with their buddy for this activity; “Spot the Lion” (p. 44) - group two sets of buddies to form teams.

Games for Girl Scouts
Masking tape

Clean-Up - approximately 10 minutes

Reset room the way it was before the meeting. Sweep floor and pick-up supplies from pre-meeting activity.

Kaper Chart

Closing Activity - approximately 5 minutes

Have girls gather belongings and put on coats. Have a “group hug” by forming a circle standing shoulder to shoulder. Put your arms around each other and lean forward slightly, similar to a football huddle. Say, “Good-bye, Daisy Girl Scouts!” Send treat bucket home with first girl(s) on the list. Collect Me-shirts from the girls.

Treat Bucket

NOTES ON THE MEETING:

Meeting # 1

Notable successes:

Difficulties encountered and actions taken:

Awards activities begun/completed:

What is happening with the girls (interactions, individual behaviors, etc.):

What arrangements or supplies are required for next meeting based on decisions made during this meeting:

Based on Me T-shirts, make a note beside each girl's name of the types of things she likes to do.

Write down buddy pairs. Keep same buddies for the next 4 meetings. If someone is absent, the girl who is present becomes part of a triad or buddies with someone else who is without a buddy for that meeting.